



Michigan Virtual Charter Academy

Charter Office
1620 East Elza
Hazel Park, MI 48030

Administration Office
5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Special Meeting Agenda
Monday – July 17, 2023
5:00 PM
Hampton Inn and Suites
100 Wilshire Dr.
Troy, Michigan 48084**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/83075443278>

1. Call to Order

Time: 6:04 p.m.

2. Roll Call

Marva Foster, Scott Stangeland, Monique Lake, Ramone Crowe Jr., Aaron Walker

Absent: Colin Houston

Other Attendees:

Randy Rodriguez-MVCA, Todd McIntire-Stride K12, Ryan Stutler via zoom-Stride K12, Rachel Forgo via zoom-MVCA, Josh Weld-Wallis via zoom-MVCA, Ann VanderLaan via zoom-Clark Hill, Michael Dixon via zoom-Dixon Public Consulting, LLC.

3. Public Comment on Agenda (comment on agenda items only, 3 minutes per person)

None

4. Approval of Agenda

Motion: Director Scott Stangeland moved to approve the agenda.

Second: Director Monique Lake

Motion unanimously approved

5. **Approval of June 26, 2023 Minutes of the Public Budget Hearing**

Motion: Director Scott Stangeland moved to approve June 26, 2023 Minutes of the Public Budget Hearing.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

6. **Approval of June 26, 2023 Minutes of the Regular Board Meeting**

Motion: Director Scott Stangeland moved to approve June 26, 2023 Minutes of the Regular Board Meeting.

Second: Director Monique Lake

Motion unanimously approved

7. **Approval of Election of Officers and Organizational Board Resolution**

- a. Motion to approve the Election of President

Nominations: Marva Foster

Motion: Director Scott Stangeland moved to elect Marva Foster as President.

Second: Director Aaron Walker

Motion unanimously approved

- b. Motion to approve the Election of Vice President

Nominations: Monique Lake

Motion: Director Scott Stangeland moved to elect Monique Lake as Vice President.

Second: Director Aaron Walker

Motion unanimously approved

- c. Motion to approve the Election of Treasurer

Nominations: Scott Stangeland

Motion: Director Scott Stangeland moved to elect Scott Stangeland as Treasurer.

Second: Director Aaron Walker

Motion unanimously approved

- d. Motion to approve the Election of Secretary

Nominations: Ramone Crowe Jr.

Motion: Director Scott Stangeland moved to elect Ramone Crowe Jr. as Secretary.

Second: Director Aaron Walker

Motion unanimously approved

- e. Motion to approve Organizational Board Resolution
 - i. Designation of Freedom of Information Act Coordinator
 - ii. Designation of Civil Rights Representative
 - iii. Designation of Principal Office & Public Notice of Posting Locations
 - iv. Designation of Newspaper of Record
 - v. Designation of Depository of Funds
 - vi. Designation of Account Signatories
 - vii. Designation of Chief Administrative Officer
 - viii. Designation of Legal Counsel
 - ix. Designation of Auditor
 - x. Appointment of AHERA Contact
 - xi. Appointment of Title VI and Title IX Coordinator
 - xii. Appointment of Section 504 Coordinator
 - xiii. Appointment of Homeless Children and Youth Liaison
 - xiv. Appointment of Title I Representative
 - xv. Appointment of Emergency Contact for Michigan State Police
 - xvi. Appointment of Liaison to the Michigan State Safety Commission and Department of State Police
 - xvii. Schedule of Regular Board Meetings

Motion: Director Scott Stangeland moved to approve the Organizational Board Resolution.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

8. Finance Report

Stride K12 VP of Finance, Ryan Stutler, shared Tom Travia will be the new Finance Manager for MVCA. Mary Markert will serve as interim Finance Director for MVCA. Stride K12 is also currently seeking someone for a part-time role to work with Stride that has experience with Michigan school finance.

Ryan Stutler presented the June Finance report, focusing on the June K12 and non-K12 invoices. Acceptance of the June finance report will occur at the August Board Meeting.

- a. Motion to approve the June K12 and non-K12 invoices of \$3,350,505.54

Motion: Director Scott Stangeland moved to approve the June K12 and non-K12 invoices of \$3,350,505.54.

Second: Director Monique Lake

Motion unanimously approved

9. New Business

- a. Motion to approve Pathful Explorer Software Program and authorize the Head of School to sign Pathful Order Form in the amount up to \$5,000.00

Note: Mr. Rodriguez is working with an attorney from Clark Hill on software procurement. The Pathful Explore Software Program has been reviewed focusing on the software's data use limitations and data protection.

Motion: Director Scott Stangeland moved to approve Pathful Explorer Software Program and authorize the Head of School to sign Pathful Order Form in the amount up to \$5,000.00.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

- b. Motion to approve SY2023-2024 MVCA Parent-Student Handbook and authorize the Board President and legal counsel to make non-substantive edits as necessary

Motion: Director Scott Stangeland moved to approve SY2023-2024 MVCA Parent-Student Handbook and authorize the Board President and legal counsel to make non-substantive edits as necessary.

Second: Director Monique Lake

Motion unanimously approved

- c. Motion to approve the Amended Restated Bylaws of Michigan Virtual Charter Academy including the following:
 - i. Amended Article III, Section 2. "Registered Agents"
 - ii. Amended Article VIII, Section 6. "Contracts Between Corporations and Related Persons"
 - iii. Added Article VIII, Section 7. "Conflict of Interest"

Motion: Director Scott Stangeland moved to approve the Amended Restated Bylaws of Michigan Virtual Charter Academy including the following:

- i. **Amended Article III, Section 2. "Registered Agents"**
- ii. **Amended Article VIII, Section 6. "Contracts Between Corporations and Related Persons"**
- iii. **Added Article VIII, Section 7. "Conflict of Interest"**

Second: Director Aaron Walker

Motion unanimously approved

10. Authorizer Comments and Updates

None

11. K12 Comments and Updates

Mr. Todd McIntire shared that Michigan charter cyber schools will not receive cuts in funding, although they did not get an increase in funds. Upcoming legislation to potentially monitor includes the Package of Transparency Bills.

12. Public Comment on Non-Agenda Items (limited to 3 minutes)

Head of School, Randy Rodriguez, and Operations Manager, Josh Weld-Wallis, shared that MVCA had a very successful reregistration campaign this year. It was the second year of changes implemented by Stride to help families easily register for the upcoming school year. In mid-April, MVCA launched an internal reregistration campaign using “pop-ups” on student computers and teachers reaching out to families. MVCA has received a 97% response rate, which is the highest response rate in five years. It is a more accurate reflection of which students are coming back. Phase two included a mass withdrawal of students that are not returning. Phase three now focuses on enrollment confirmation.

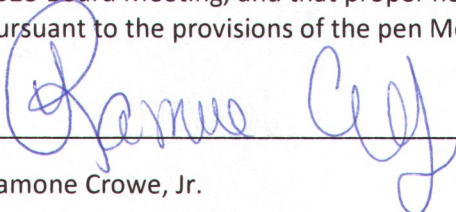
13. Reminder of Next Board Meeting

August 28, 2023
Hazel Park Schools
6:00 PM

14. Adjournment

6:23 p.m.

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on July 17, 2023, and approved at the Board's Regular August 28, 2023 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the pen Meetings Act, 1976 PA 267, as amended.



Ramone Crowe, Jr.

8/28/23

Date

Board Secretary